



**Chula**  
Chulalongkorn University

# **Student Journey**

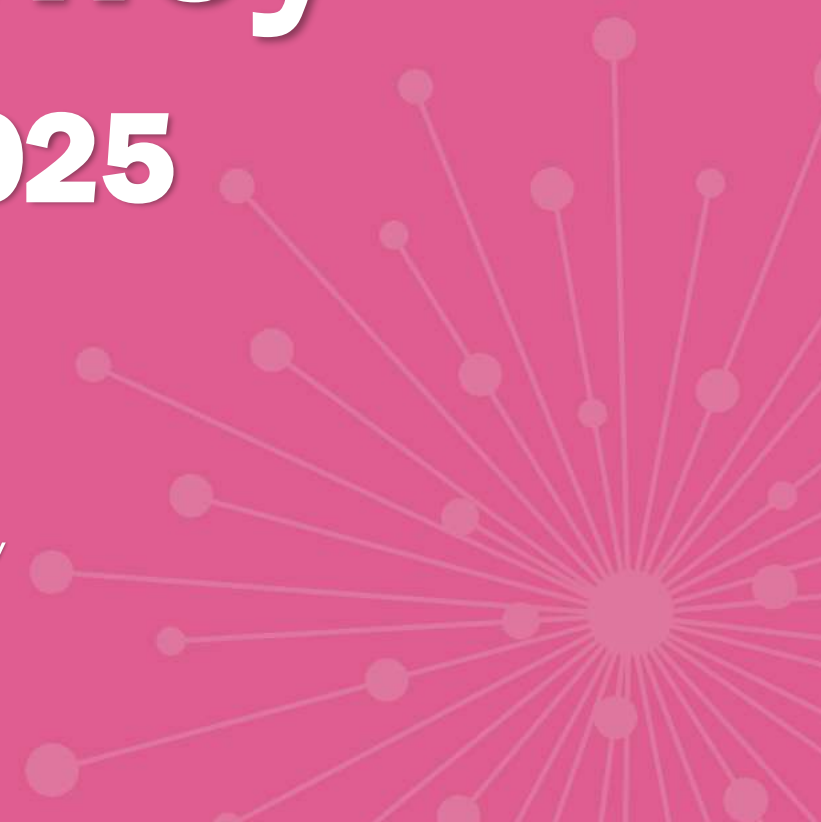
## **Academic Year 2025**

**Undergraduate Students**

Office of the Registrar, Chulalongkorn University

This schedule may be subject to change

All Rights Reserved



# Student Journey (Undergraduate)

Sem 1: 4 Jul – 14 Jul 2025

Sem 1 (1<sup>st</sup> round): 8 Jul - 14 Jul 2025  
Sem 2 (1<sup>st</sup> round): 27 Oct - 9 Nov 2025

Sem 1: 4 Aug - 15 Aug 2025  
Sem 2: 5 Jan - 16 Jan 2026

Let's start your journey at Chula

Click an icon to learn more



Student Enrollment  
(New students)



Course Registration



Late Registration  
Add/Drop, Change section

Meet all graduation requirements?

No

Next Semester

Yes

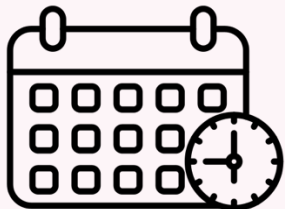
Complete!



Graduation



Graduation Request



Request Leave of  
Absence



Resign

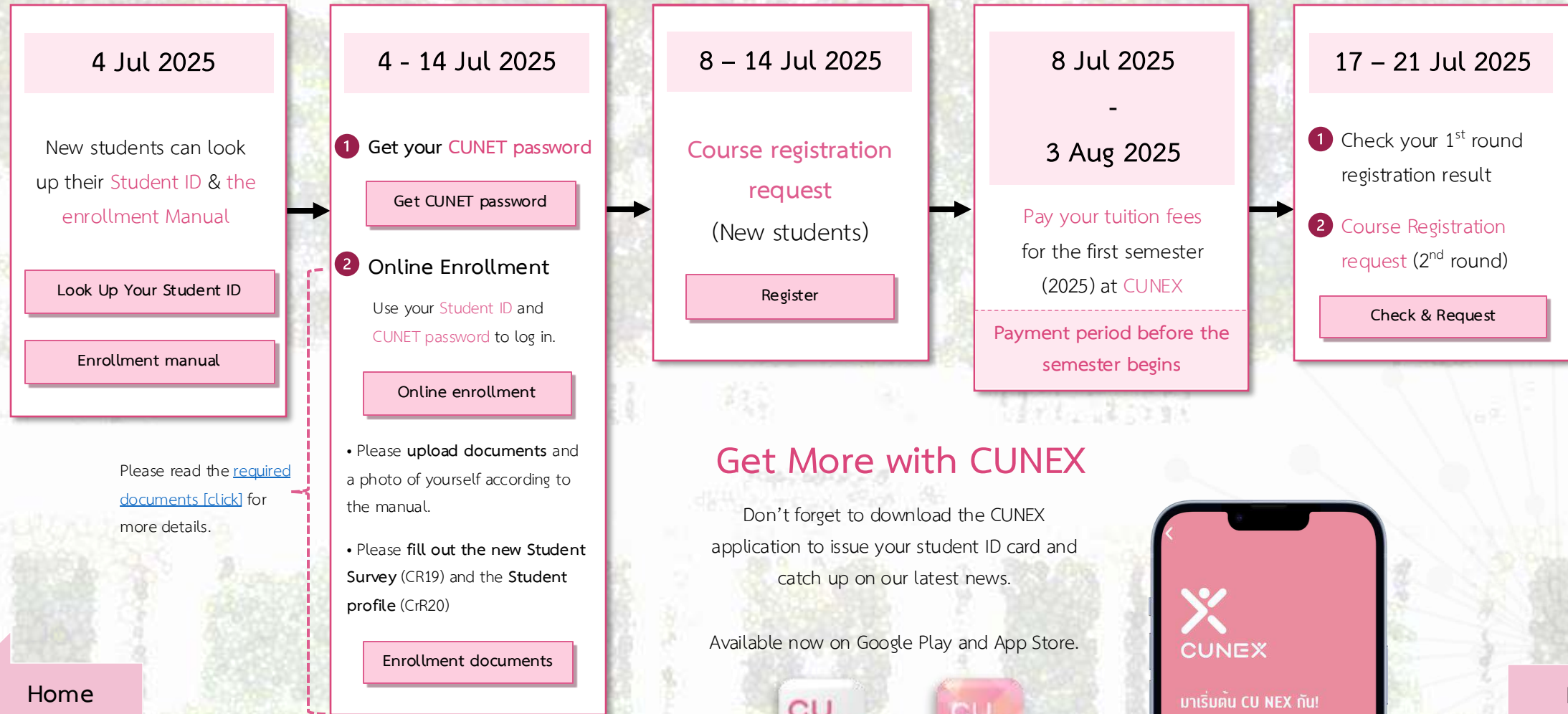


Terminate or Reinstatement  
student's status

Along the journey, you can ...

# Student Enrollment (Undergraduate)

Student Enrollment 1 > Student Enrollment 2 > Enrollment Documents



## Get More with CUNEX

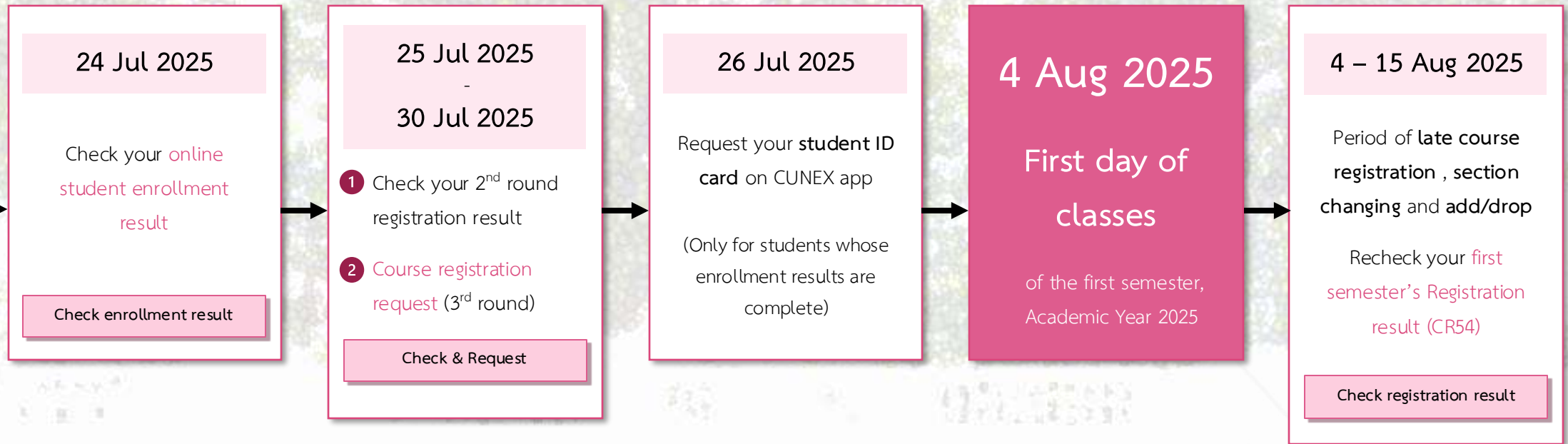
Don't forget to download the CUNEX application to issue your student ID card and catch up on our latest news.

Available now on Google Play and App Store.

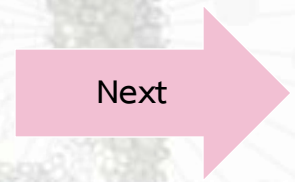


# Student Enrollment (Undergraduate)

Student Enrollment 1 > Student Enrollment 2 > Enrollment Documents



Back



Next

# What documents do you need for enrollment?

Student Enrollment 1 > Student Enrollment 2 > Enrollment Documents

1

## Photo Upload

The photo must be on white background with a size of 990 x 700 PX.

2

## ID Upload

For Thai students:  
national ID card, Civil  
Servant ID Card

For international  
students: Passport

3

## Academic Document

Submit the document that shows your completion of your secondary education.

4

## Document of Certification and Guarantee

Fill out the document with the signature of the guarantor.

5

## ID Upload for the guarantor

The guarantor's name must be identical to the guarantor's signature.

6

## Certificate of title or name change

It is necessary if your name differs from the name shown on the academic document.

7

## Consent to release personal information

## Important!!

Please scan all the required documents into JPG files and upload them to the online enrollment system.

You can read the necessary documents and full details for online enrollment [here \[Click\]](#)

Back

Home

# Course Registration (Undergraduate)

Choose the semester

**First  
Semester**

First Semester

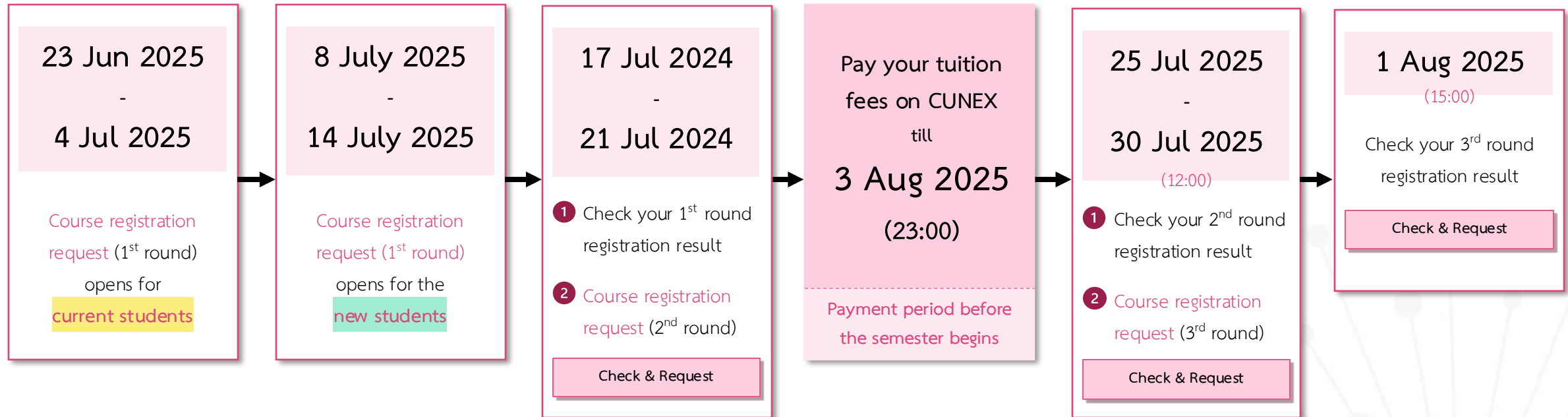
**Second  
Semester**

Second Semester

Home

# Course Registration – First Semester

Course Registration > First Semester



Course Registration Manual

Go to [www.reg.chula.ac.th](http://www.reg.chula.ac.th)

Back

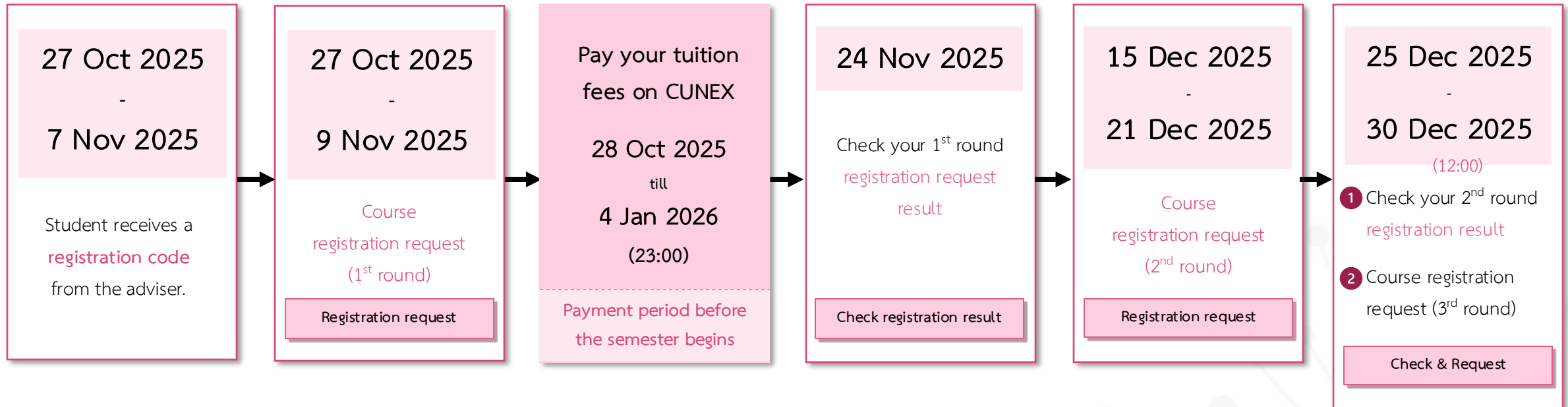
Students who have registered in the 1<sup>st</sup> to the 3<sup>rd</sup> round are considered to have done their responsibilities and won't be charged late registration fine. Students who do the late registration must pay late registration fine, according to the announcement.

Students may be granted an exemption from courses by completing the request for course exemption (CR66) within the first semester of their first academic year. An exempted course is recorded with an S grade which will not affect the GPA.

Students can look up the full regulation about the course exemptions in the Chulalongkorn University Regulations on Undergraduate Studies B.E. 2556 ,B.E. 2565 and B.E. 2566 [here \[Click\]](#)

# Course Registration – Second Semester\* (subject to change)

Course Registration > Second Semester



Course Registration Manual

Go to [www.reg.chula.ac.th](http://www.reg.chula.ac.th)

Back

Students who have registered in the 1<sup>st</sup>, 2<sup>nd</sup> and the 3<sup>rd</sup> round are considered to have done their responsibilities and won't be charged late registration fine

Students may be granted an exemption from courses by completing the request for course exemption (CR66) within the first semester of their first academic year. An exempted course is recorded with an S grade which will not affect the GPA.

Students can look up the full regulation about the course exemptions in the Chulalongkorn University Regulations on Undergraduate Studies B.E. 2556 ,B.E. 2565 and B.E. 2566 [here \[Click\]](#)

Choose the semester

**First  
Semester**

First Semester

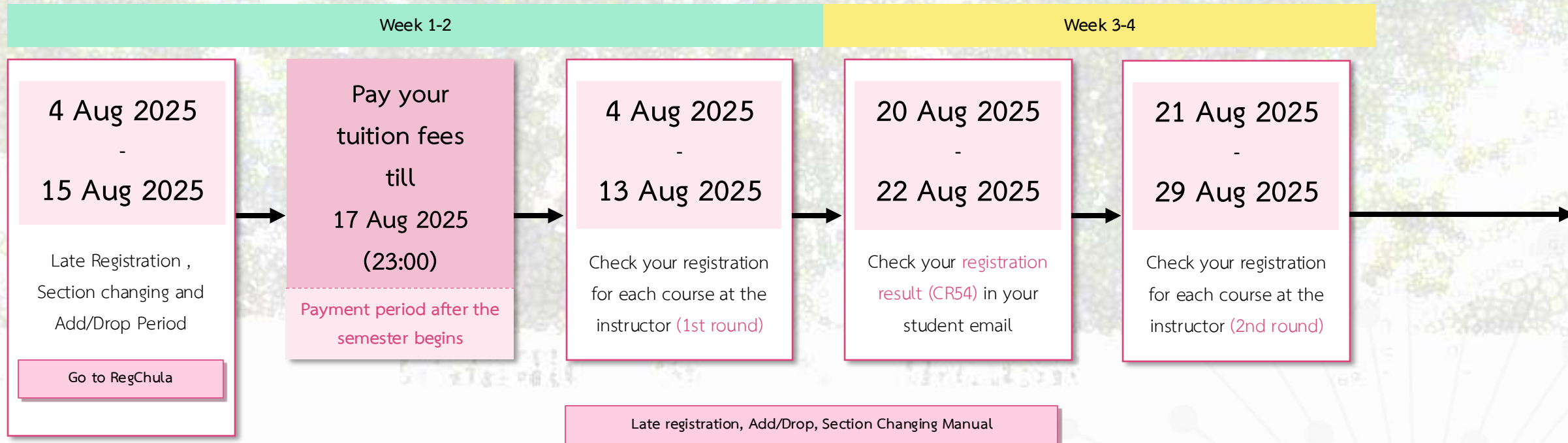
**Second  
Semester**

Second Semester

Home

# Late Registration, Add/Drop/Withdraw, Section Changing (1/25)

Late Registration, Add/Drop, Section changing > First Semester 1 > First Semester 2 > Registration and Course Dropping Timetable



**August 17, 2025 (23:00)** – The last day to pay tuition fees/late registration fees (if any) and tuition fees as specified by the curriculum, and the last day to pay the fee for maintaining student status for those requesting a leave of absence/maintaining student status (if payment is overdue, student status will be terminated)

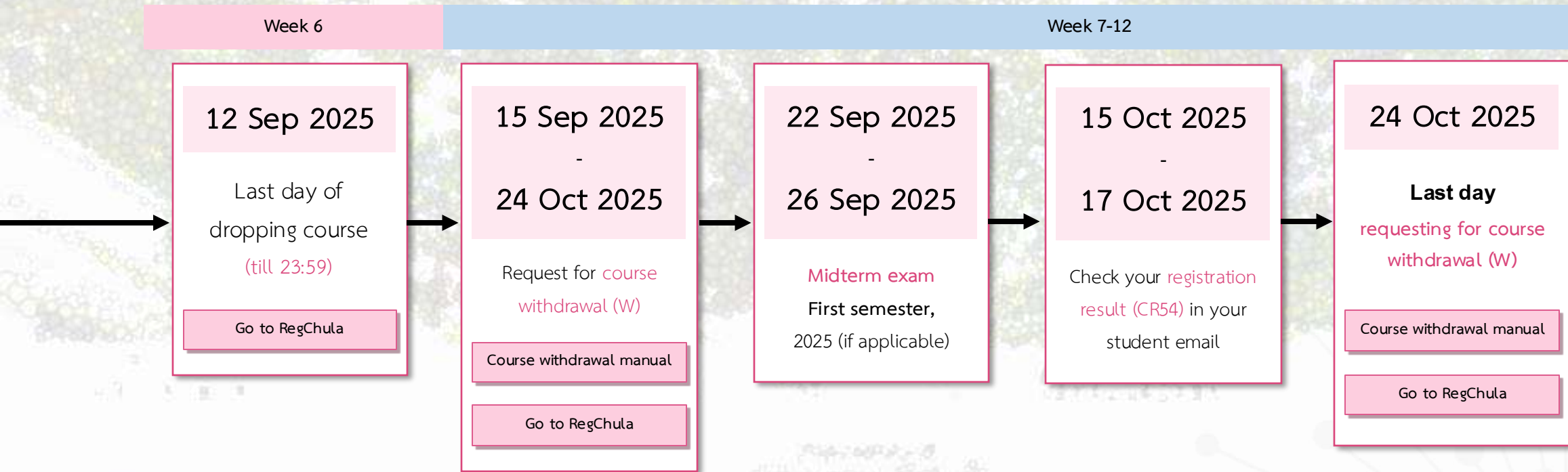
Course dropping in the semester system can be made within the first 6 weeks of the semester or within the first 2 weeks of the summer term. These dropped courses will not be recorded in the academic transcript

Back

Next

# Late Registration, Add/Drop/Withdraw, Section Changing (1/25)

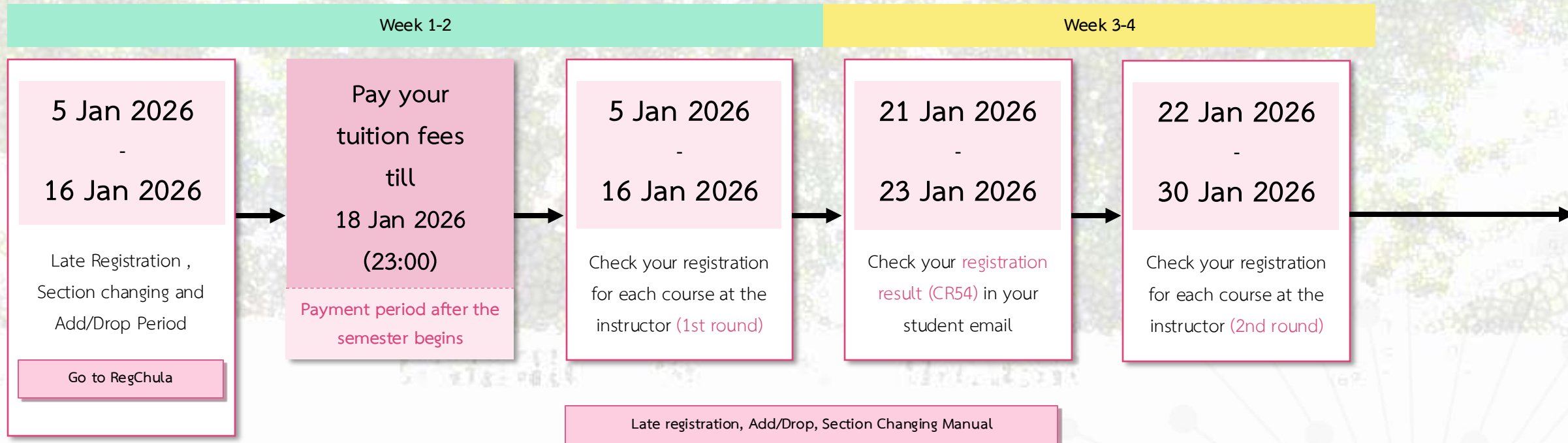
Late Registration. Add/Drop, Section changing > First Semester 1 > First Semester 2 > Registration and Course Dropping Timetable



Back

# Late Registration, Add/Drop/Withdraw, Section Changing (2/25)

Late Registration, Add/Drop, Section changing > Second Semester 1 > Second Semester 2 > Registration and Course Dropping Timetable



**January 18, 2026 (23:00)** – The last day to pay tuition fees/late registration fees (if any) and tuition fees as specified by the curriculum, and the last day to pay the fee for maintaining student status for those requesting a leave of absence/maintaining student status (if payment is overdue, student status will be terminated)

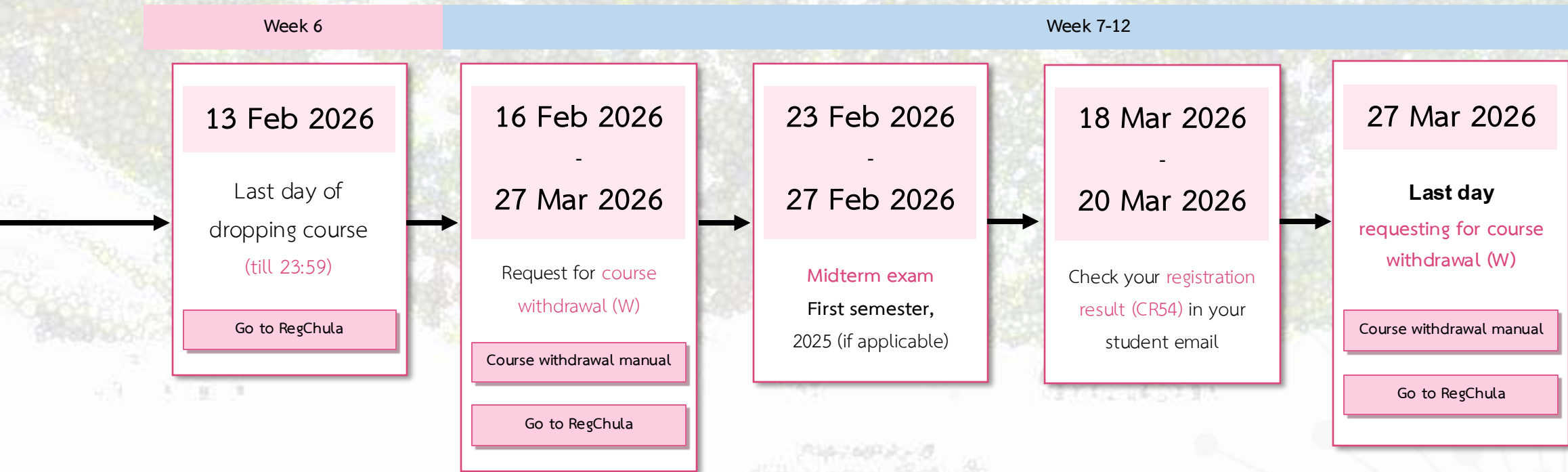
Course dropping in the semester system can be made within the first 6 weeks of the semester or within the first 2 weeks of the summer term. These dropped courses will not be recorded in the academic transcript

Back

Next

# Late Registration, Add/Drop/Withdraw, Section Changing (2/25)

Late Registration. Add/Drop, Section changing > Second Semester 1 > Second Semester 2 > Registration and Course Dropping Timetable



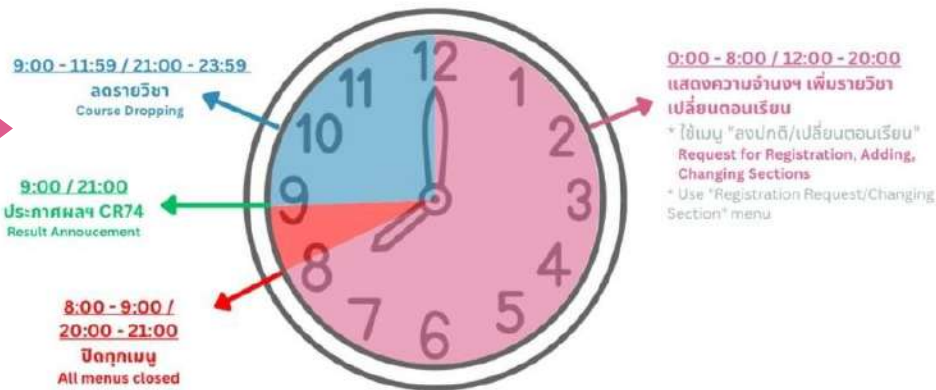
Back

# Registration and Course Dropping Timetable

Semester begins

Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12
Late registration, Add/Drop, section changing		Drop (Anytime 00:00 -23:59)				Withdraw					

During the two weeks after the semester begins



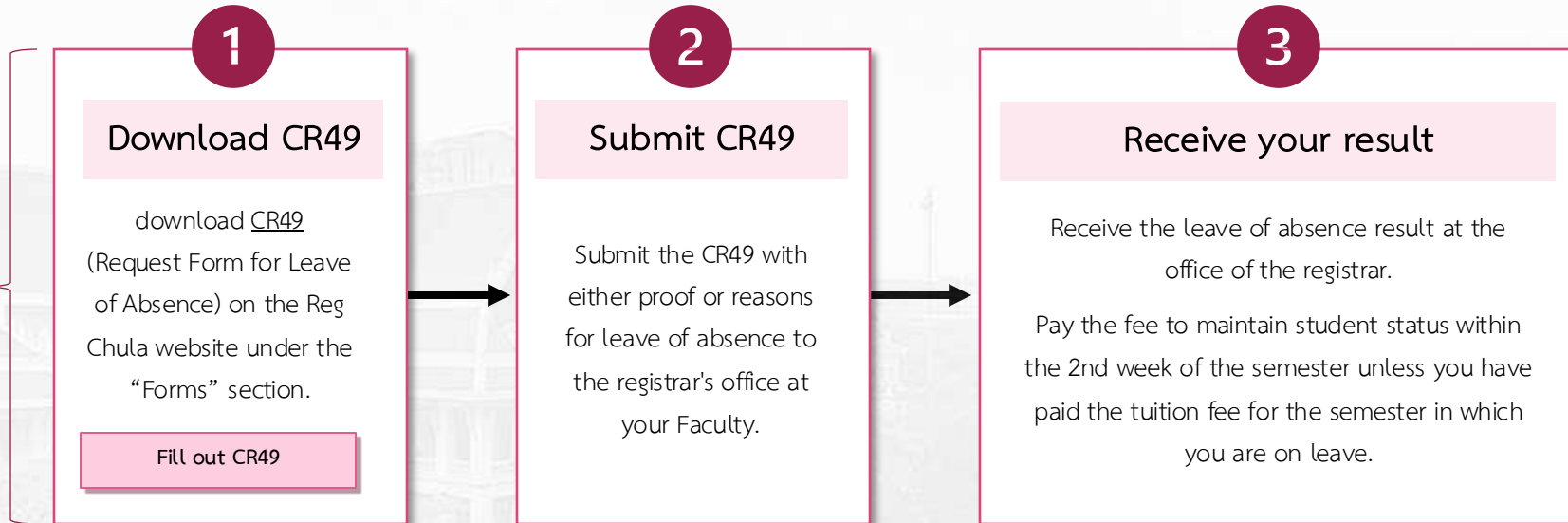
แสดงความจำนง / เพิ่มรายวิชา / เปลี่ยนตอนเรียน Course Registration, Adding, Changing Section	ปิดเมนู All Menus Closed	ประกาศผล CR74 Result Announcement (CR74 & CR54)	ลดยวิชา Course Dropping
0:00 - 8:00	8:00 - 9:00	9:00	9:00 - 11:59
12:00 - 20:00	20:00 - 21:00	21:00	21:00 - 23:59

Back

# Leave of Absence (Undergraduate)

**Note :**

Students must log in with their Chula student ID email address to fill out the form.



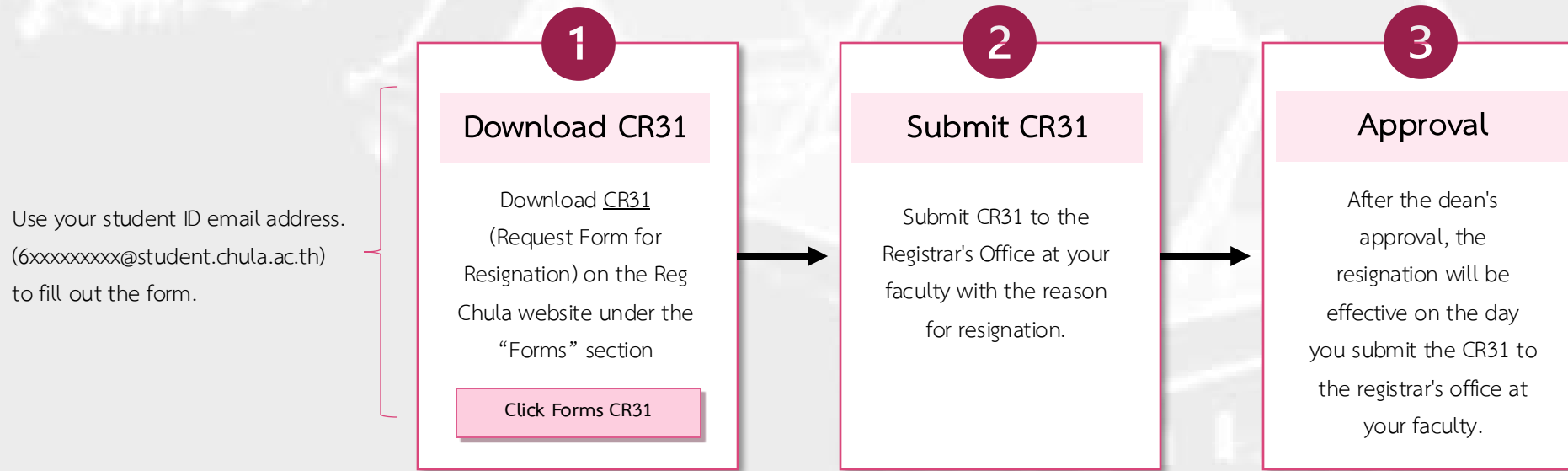
If you have already paid the tuition fee for the semester in which you are taking leave of absence but later submit the form (CR49) before the start date of the semester, you can pay the student status retaining fee and submit CR45 to receive a tuition fee refund within the 6th week of the semester.

If you have not registered for courses and want to take a leave of absence, you must submit the form (CR49) and pay the student status retaining fee within the first two weeks of the semester. If not, you will be dismissed because of the unpaid status retaining fee.

You can see the full policy of Leave of Absence in the Regulations on Undergraduate Studies B.E. 2556 ,B.E. 2565 and B.E. 2566 [here](#) [thai only]

Home

# Resignation Procedures (Undergraduate)



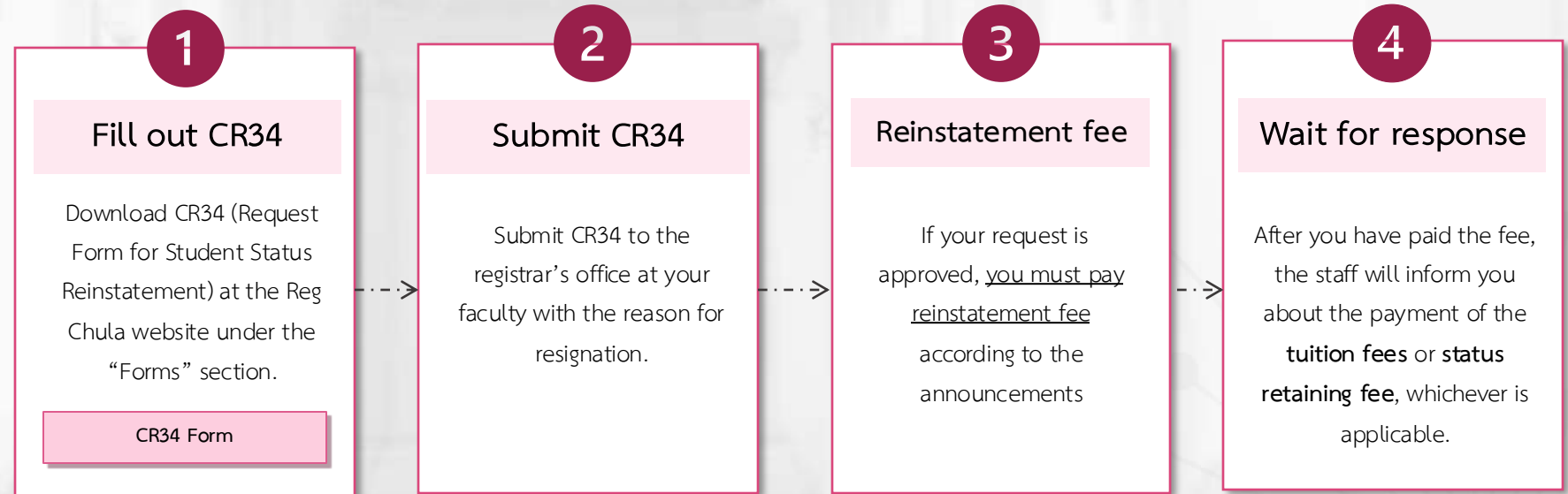
If the resignation has been approved, students cannot request any refunds despite submitting the CR45 before the beginning of the semester.

In this case, you can submit the CR45 to request a refund within 6th week of the semester or 2nd week of the summer session.

Home

# Termination and Reinstatement (Undergraduate)

When a student loses their student status according to Chulalongkorn University's Undergraduate Study Regulations B.E. 2565 or Higher Education Study Regulations B.E. 2566 due to failure to register or maintain student status within the first two weeks of the semester, the student may request reinstatement of their student status to register for classes or take a leave of absence within the same semester by following these procedures:



Use the Chula student’s email address to fill out the form.

Home

# Request for Graduation (Undergraduate)

Students who have completed all the requirements of the program in the final semester and are expecting to graduate must submit the Request for Graduation at [www.reg.chula.ac.th](http://www.reg.chula.ac.th) under “Request for Graduation” and follow these procedures:

1

## Recheck your information

Recheck your personal information, including your profile, educational background, and the program you enrolled in, then SUBMIT your **request for graduation**.

If you want to correct or change your information, contact the office of the Registrar with applicable proof.

After the Faculty has announced the list of graduates, you cannot change the information in your record.

2

## Submit the request for graduation

If the submission is incomplete or undone after the deadline, you must pay 100 baht late fine per day (maximum 3,000 baht) according to the University’s announcement.

3

## Cancel the graduation request

If you are not eligible to graduate, contact the registrar’s office at your faculty to cancel your graduation request.

After the faculty has notified the office of the registrar, you can register for courses in the following semester. You can submit the request for graduation again in the semester you expect to graduate.

Home

Request for Graduation

Inquire Graduation Status

# Graduation (Undergraduate)

## How to check your graduation status?

1

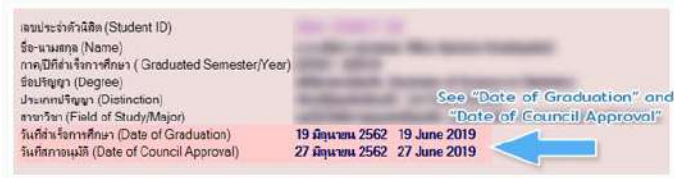
### Check status

You can check your graduation status on the Reg Chula website by going to > Students > Request for Graduation

Go to Reg Chula website

2

If the faculty has approved your graduation, your information will appear like this.



เลขประจำตัวผู้สอบ (Student ID)	
ชื่อ-นามสกุล (Name)	
ภาค/ปีการศึกษา (Graduated Semester/Year)	
ชื่อปริญญา (Degree)	
ประเภทปริญญา (Distinction)	
สาขาวิชา (Field of Study/Major)	
วันที่สำเร็จการศึกษา (Date of Graduation)	19 มิถุนายน 2562 19 June 2019
วันที่สภาอนุมัติ (Date of Council Approval)	27 มิถุนายน 2562 27 June 2019

Pro tip: Check your 1. Date of graduation and 2. Date of Council approval

Please follow the schedule regarding the graduation ceremony and complete the related procedures. You can find the information on the website [www.reg.chula.ac.th](http://www.reg.chula.ac.th) and at your faculty.

Home

## What documents new graduate students can request?

Before the date of council approval.

CR25

Transcript  
(pending the approval of the Council)

CR27

Certificate of Academic Degree Completion  
(pending the approval of the Council)

You cannot request CR26 (Certificate of academic achievement) During this period

After the date of council approval.

CR25

Transcript  
(Graduated Edition)

CR26

Certificate of academic achievement

You are no longer requesting CR27 (Certificate of Academic Degree Completion)

More details on requesting documents

Next

## Congratulations

on completing your journey as a student at  
Chulalongkorn University!!!



Back



Home

